TOWN OF HERNDON, VIRGINIA
TOWN COUNCIL

ORDINANCE

APRIL 22, 2025

Ordinance- **to appropriate funds to implement the Fiscal Year 2026 Budget for the Town of Herndon, establishing the Pay Plan, and reserving on-going and Capital Funding for this Fiscal Year.**

BE IT ORDAINED by the Town Council of the Town of Herndon, Virginia that:

1. There is appropriated and authorized for expenditure during the Fiscal Year 2026 such sums as appear in the Fiscal Planning Budget for the Fiscal Year 2026 as set out in "Proposed Fiscal Year 2026 Annual Budget" dated March 7, 2025, on file in the office of the Town Manager, and as may be subsequently modified by the Town Council.

2. No money shall be withdrawn from the treasury of the town and no obligation for expenditure of money can be incurred, except in accordance with the Fiscal Planning Budget, or with supplemental appropriations as may be made by the Town Council.

3. The town advertised the public hearing at least once in The Fairfax County Times newspaper and held a public hearing on the proposed budget at least seven days prior to approval of the proposed budget.

4. The Fiscal Year 2026 proposed schedule of salaries, set out in the Fiscal Planning Budget, are adopted effective July 1, 2025.

5. The Town Council may award to the Town Manager and the Town Attorney bonuses as provided for in the Fiscal Planning Budget for Fiscal Year 2026 for exceptional services rendered. Any such bonuses shall not become a part of these officers' annual salary.

6. The Town Council reserves, encumbers, and appropriates for Fiscal Year 2025 funding for capital and on-going projects, for which funds were previously appropriated. The Town Manager as of July 1, 2025, shall take the appropriate accounting steps to reserve and encumber these funds as of that date for Fiscal Year 2026 and to report to the Mayor and Town Council in this regard.